

## RCAM Counselor of the Year Award - 2010

Introduction: The Rehabilitation Counseling Association of Minnesota (RCAM) is pleased to announce the continuation of its long standing tradition of annually seeking nominations for the state's Counselor of the Year. This award honors a rehabilitation counselor who has made outstanding contributions to improve services or to make more effective, creative use of existing resources and methods for promoting employment and integration for individuals with disabilities.

Award: The recipient will be recognized and presented with a Counselor of the Year plaque at the MRA Awards Banquet on **October 7, 2010** in St. Cloud. RCAM will offer the recipient funding for one year of membership dues to the Rehabilitation Counselors and Educators Association (RCEA), a division of the National Rehabilitation Association (NRA) and RCAM's national-level parent organization.

Eligibility Criteria for RCAM Counselor of the Year nominees:

1. Must be employed full-time as a counselor working with a caseload of persons with disabilities.
2. Nominee's efforts should far exceed standard performance.
3. Nominee's accomplishments should be recognized by co-workers, supervisors, and the community.
4. Nominee should exemplify individual achievement in the profession of rehabilitation counseling as well as in community activities.

General Instructions:

1. Material on nominee must be submitted utilizing the attached format. The Nomination Face Sheet is attached. Please complete accordingly.
2. Please type all information except where "signature" is indicated.
3. Complete nomination packages should be mailed or faxed by **Friday, September 10, 2010** to RCAM President:

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7225 Northland Dr., Suite 100  
Brooklyn Park, MN 55428  
763-279-4438  
fax 763-536-6004  
Christine.paul@state.mn.us

Selection

Selection of the RCAM Counselor of the Year will be based on a review of the nomination materials that are submitted and made by a committee of RCAM members convened by the association's President.

**COUNSELOR OF THE YEAR AWARD**  
**Nomination Form and Instructions**

I. Face Sheet

Complete all pertinent information and data as indicated

II. Nomination Letter - Provide one letter from individual offering the nomination as to the nominee's qualifications and accomplishments that warrant recognition.

III. Biographical Sketch – Provide the following

- A. Educational Background – list nominee's educational background and any academic awards, recognition, etc.
- B. Employment Background – indicate current and previous employment settings that are related to the nominee's accomplishments in rehabilitation counseling and similar professional situations.
- C. Service Background – list nominee's membership, participation, contributions, etc. in service to professional and/or community entities.
- D. Special Recognitions – list any of the nominee's additional relevant recognition, awards, honors, accomplishments, etc. that have not been indicated in categories A, B, or C above.

IV. Supporting Documents - Letters in support of the nomination from any of the following sources are encouraged:

- A. Employment – letters that pertain to accomplishments in paid employment from co-workers, supervisors, administrators, etc.
- B. Professional Association – letters from colleagues that can speak to accomplishments and contributions in professional associations such as MRA, NRA, etc.
- C. Other Service Organizations or Community Settings – letters that pertain to relevant accomplishments in additional appropriate settings not indicated in categories A or B above.

**COUNSELOR OF THE YEAR AWARD**  
**Nomination Face Sheet**

Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: (work)\_\_\_\_\_ (home)\_\_\_\_\_

Place of employment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Position: \_\_\_\_\_

MRA/NRA member? (Y) \_\_\_\_\_ (N) \_\_\_\_\_ RCAM Member (Y) \_\_\_\_\_ (N) \_\_\_\_\_

Nominator: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: (work)\_\_\_\_\_ (home)\_\_\_\_\_

Place of employment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

In what capacity do you know the nominee?